

## Preston and Abbey Community Trust AGM

Minutes for meeting 21<sup>st</sup> April 2021 at 6.30pm

Location - Zoom

	<b>Present;</b> Beth Landon, Hayley Shaw (Chair), Gary Shaw, Andrew Smith, Richard Swan (Note taker; Heather Waldron)	
Item	Topic	Action
1	<b>Apologies</b> James, Liz and Linda	
2	<b>Minutes of Last meeting</b> Minutes approved. Proposed by Beth, seconded by Andrew.	
3	<b>Matters Arising</b> <ul style="list-style-type: none"> <li>Beth will step down from the committee at the end of April following her appointment as Project Manager for PACT.</li> <li>Point 5 – grants. Wording should read ‘agreement’ and not ‘lease’.</li> <li>Point 7 – the newsletter was put on facebook straight away. Andrew has now linked his name to the PACT facebook page.</li> </ul>	
4	<b>Finance</b> Liz not present. Forwarded to next meeting.	
5	<b>Grants</b> Liz not present. Updates to be given at next meeting.	
6	<b>Charitable Activity Updates</b> <u>Larders</u> Reston will provide food for the extra larder on 8 <sup>th</sup> May to coincide with the plant sale at Preston. Betty is happy for PACT to carry out a survey on the day. Covid rules have been checked and will not be breached by doing a survey. Beth will consider whether any more helpers will be needed. The use of a plastic screen was discussed which will help protect the food in inclement weather. Gary was thanked for contributing a plastic strip curtain and Beth was reassured that this could be lifted over the top of the shelter to allow easy access for customers. Hayley is waiting on Preston Village Hall committee to give their ideas to weatherproof the larder.  <u>Broadband</u> Richard is planning to liaise with Alex Cacciamani and will ask him about costings. Richard requested agreement on what figure he could have in mind once negotiations were underway as Alex will need to know PACT are going to commit to the scheme before he takes it forward. A figure of 25k was agreed by the committee although Beth recognised the cost could be in the region of 40k and would be prepared to support Richard up to the latter amount.  <u>Abbey Village Hall</u> Emailed report  <u>Events</u> Insurance needs to be addressed for all future events. PACT should not rely on individual's insurances ie stall holders, bouncy castles companies, without first checking whether their cover is adequate.	<b>Richard</b>

7	<b>Communications</b> <ul style="list-style-type: none"> <li>• There was nothing to add to the report given in March.</li> <li>• The next newsletter is being planned and items for this were requested.</li> </ul>	
8	<b>AOB</b> <ul style="list-style-type: none"> <li>• Liz had previously been in discussion with the Community Council regarding the swimming lessons. We need to relook at the swimming and possibly offer a contribution to the swimming grant issued – this is URGENT as the new round of swimming sign up and grants is due in July/August 21. Hayley would like to be involved with the discussions.</li> <li>• No update on the MOU, Andy and Liz to look at this ASAP to ensure PACT and the Community Council have a good relationship and collaborate on some funding.</li> <li>• As a result of the Locality Act SBC are mandated to be more participatory but this has not happened. Juliana from BAVS called a meeting of Grantshouse, Reston, Co'path and Duns where everyone agreed they want to be consulted by SBC as there is already a lot going on in these localities and current activities should be included in SBCs plans. Juliana will feed this decision back to SBC at next Tuesdays' meeting and then report back to PACT.</li> <li>• Beth reported that she had not arranged for the council to collect the recycling from the hall, after discovering that they would put it in landfill as it was mixed. Pip and Beth have already recycled a lot, Hayley and Gary agreed to help but it would be good if anyone else happy to take a few bags.</li> <li>• Beth agreed to continue as a volunteer for PACT until she is in post. She will step down as a trustee from today. A meeting will be arranged between James, Hayley, Liz and Beth to discuss priorities for Beth and agree a date for Beth to take up her new post. All members need to be reminded to think about Beth's job description.</li> </ul>	
9	<ul style="list-style-type: none"> <li>• Richard will arrange to meet Alex Cacciamani</li> </ul>	
10	<b>Date of next meeting</b> 19 <sup>th</sup> May 2021 at 6.30 pm Gary has already sent advance apologies as he will not be able to attend this meeting due to work commitments.	