



Minutes of the PACT Meeting held Thursday 9th December 2021 by Zoom

Apologies: Richard Swan, Gary Shaw.

Present: James Dobie, Liz McFie, Hayley Shaw, Linda McIntyre, Ray Eardley

1. AGM: It has to be held within 15 months of the previous one and the OSCR submission deadline is on 31st December '21. It was decided to hold it by Zoom, not to have a lunch or combine with a grand opening of the village hall due to possible Covid restrictions. Monday 17th January: send out minutes of previous AGM now so people can respond up to 14 days beforehand **ACTION LMcf**.

2. ACCOUNTS: JD reported that Lorraine at GWayre has the minutes and reports required to complete the accounts and knows that there is a deadline. Approval by the trustees can be done by doodle poll as soon as they are ready. JD said the accountants can deal with any queries from OSCR. HS and LMcf will submit the accounts to OSCR. **ACTION LMcf & HS**. Another cheaper accountant is to be sought **ACTION LMcf**

3. FINANCE:

£27,610	Grants
£54K	Unrestricted
£25K	Broadband project
£13.5K	Abbey Village Hall

£89,012 in bank account 8th December

LMcf will send an updated spreadsheet as soon as possible **ACTION LMcf**
Grants house has not used its allocation of £90K from the County Durham Community Foundation. There is now £200K in the Quixwood Moor Fund from which PACT can apply.

HS said that Preston Village Hall is planning to be refurbished: new kitchen, new toilets, new outside area for bbq/picnic area and bar. As it is a constituted body, it can apply directly to Quixwood Moor fund for money to do this. JD advised to do this as quickly as possible with a wish-list figure and scale it down later.

The resilience plans are being organised by groups within each community. Pip Chandler is the contact with SBC for flasks, cooking pots and water containers in Preston.
RE agreed to help install a generator at Abbey St Bathans village hall.

4. REPORTS TO FUNDERS:

LMcf will write the report for Penmanshiel. **ACTION LMcf**.

Rob Fryer of Community Windpower was contacted by JD earlier as £12.5K is due from this fund and the report was overdue.

4. GRANT APPLICATIONS

- Duns Playfest have applied for the same amount for the same thing as last time - **approved**.
- Abbey Village Hall committee member has applied for £14K+ for a piano - **not approved as too expensive, worried about conflict of interest, storage and insurance for such a valuable piece of equipment, but a cheaper option would be considered. ACTION LMcf**
- Preston Village Hall - storm damage repairs - **approved**.
- Lammermuir Fund - £8K for additional equipment for Longformacus playpark - **not approved. A grant of £5K was considered to be sufficient. It's not in ABPCC community. LMcf will ask for their budget ACTION LMcf**

The possible re-approval of the two larger applications will be decided by email before the next meeting.

BURSARY FUNDING:

A request for a grant scheme for driving lessons initiated a discussion on bursary funding e.g. funding for education which would help benefit the local community.

HS and LMcf proposed having a sub-committee to run such scheme.

Also new trustees may join PACT at the AGM who could possibly help.

JD will contact Detas before the AGM to find out how to manage a bursary fund **ACTION JD**

LMcf will contact the applicant to find out more about the driving lessons **ACTION LMcf**

5. NEW TRUSTEES

At the AGM, a third of the trustees step down. Andy Smith and Beth Landen resigned since the last AGM and the longest standing trustee will step down, JD. The trust can have 11 trustees in total with 2 co-opted (i.e. on trial).

JD stated that he will stand down at the AGM but wishes to be re-elected as a trustee, and if successful, there will be 7 trustees. Ideally the trust can have 2 more and 2 co-opted trustees.

LMcf highlighted that the application form to become a trustee must be sent out as soon as possible before Christmas holidays get in the way. HS said Gary would update the Mailchimp database this weekend and send out the application form and the date of the AGM by the middle of next week. **ACTION HS**

AOB:

- HS reminded everyone to 'reply all' when sending an email to PACT trustees.
- JD stated that as of now, he will step down as Chairman, and if all are happy that HS becomes Chairman NOW especially for the submission to OSCR. JD will stand to be elected as a trustee of PACT. No necessity to have a vice-chairman at the moment. LMcf remains as the treasurer.
- LMcf requested to have a pre-AGM meeting by email or Zoom to discuss who has applied to be nominated as a trustee.

The meeting closed at 8.10pm