

Preston and Abbey Community Trust AGM
Approved minutes for AGM 17th Jan 2022 at 7.00pm
Location - Zoom

	<p>Present; <u>Trustees;</u> Hayley Shaw (Chair), Liz Macfie (Treasurer), Ray Eardley, Linda McIntyre. Richard Swan, Gary Shaw. <u>Nominated Trustees;</u> Jenifer Calder, Deborah Berry PACT Members; Victoria Dobie (APBCC), Bob Morris, Barbara Morris, Susan Hobkirk, Note taker Heather Waldron</p>	
1	<p>Welcome and introductions. Apologies (Trustees)</p>	
2	<p>Minutes of AGM dated AGM 20th Jan 2021 Proposed by Ray Eardley, seconded by Gary Shaw. Minutes accepted.</p>	
3	<p>Presentation of Accounts.</p> <p>The formal accounts were presented by the Treasurer. A copy is submitted directly to OSCR with the annual return. A summary table of the financial status as of the date of the AGM was also presented, with points to note as follows:</p> <ul style="list-style-type: none"> • £25,000 of the balance of unrestricted funds has been ring-fenced for the Broadband project. If the project does not proceed, funds will be re-allocated to other large community activities/projects. • Despite Board approval, at the start of FY'22, of an additional £42,000 to complete the Abbey St Bathans Village Hall, all of which has been fully spent, there will be a further overspend on the hall. This is primarily due to a retention payment due to the builder 1-year after completion – estimated by JD at £10,000. The final amount may vary as it is a percent of the total build cost paid to the builder. • Next year's funds due from Aikengall will be reduced by £25,000 (half of their annual contribution) as this has been advanced for a 10-year period (2000-2009 inclusive, totalling = £250,000) paid directly towards the Abbey St Bathans Village Hall construction. 	
4	<p>Board of Trustees for 2020/2021</p> <p>Three board members stepped down in 2021, two nominees for the vacant places were present at the meeting and introduced themselves. Jeni Calder from Preston has a financial background, has lived in Preston for 4 ½ years and wants to become more involved in the community. Deborah Berry has lived in the area for 6 years, works for SBC and wants to increase her participation in community led events. Their memberships were proposed by Linda McIntyre and seconded by Ray Eardley. Hayley Shaw welcomed them to the board. Formal meetings for the whole board will be held 4 times per year but two smaller meetings are also planned to allow members to get to know each other.</p>	

5	<p>Chair's Report for Year to 31 March 2021</p> <ul style="list-style-type: none"> James Dobie was thanked for his involvement in the preparation of accounts for 2020/2021 Future AGMs should be held at the end of the year to stay in sync with the annual accounting cycle, avoiding items having to be omitted from the Chair's report. The covid pandemic continued to restrict the implementation of the action plan finalised in 2015. During the restrictions PACT identified a small number of priorities; <ol style="list-style-type: none"> The construction of Abbey Village Hall which has now been completed and a grand opening planned for late summer. Further details are in the Trustee's report. The other priority from the action plan has been to provide reliable broadband in the area. Surveys are ongoing to identify and help those household most in need while waiting for the rollout of R100. The resilience network was given support in response to the pandemic. <p>Communication in 2020/2021 has mostly been through the newsletter and the website due to Covid restrictions on Community events.</p>	
6	<p>Annual plan overview and draft budget for 2022</p> <p>An annual plan and indicative budget were presented.</p> <p>Ongoing</p> <ul style="list-style-type: none"> Broadband project Abbey Hall handover. Plans to upgrade Preston Hall. Conclude Memorandum of Understanding with the Community Council to facilitate more cooperative working. <p>The following budget amounts should be taken into account for 2022/2023</p> <ul style="list-style-type: none"> Budget approved for administrator role Maintenance grants for the VHs, approximately £5,000 per year each. £25,000 for the Broadband project (or re-allocate to other project). Minimum £10,000 for one year's retention payment to Abbey VH contractor. Large project budget for improvements to Preston VH. Estimate of costs expected from the Preston Village Hall committee. Resilience project for equipment, off-grid power sources, and other supplies for emergency preparedness in response to significant events such as storm Arwen (working with ABPCC resilience committee) 	
7	<p>AOB</p> <p>Gary Shaw acknowledged the amount of work carried out by James Dobie to manage the large project of building the village hall.</p>	
8	<p>Date of next meeting TBA</p>	