



Preston and Abbey Community Trust (PACT)

Registered as a Scottish Charitable Incorporated Organisation (SCIO) Charity No. SC046383

DRAFT MINUTES

ANNUAL GENERAL MEETING

For accounts to financial year end March 2023

Held at 18:00 on Thursday 5th October 2023

Preston Village Hall

Ref	Present: James Robson (Chair), Dianne Repsch (Treasurer - remote), Victoria Dobie (Secretary), Deborah Berry, Keith Dickson, James Dobie, Phil Franks, Liz Macfie, Hayley Shaw, Richard Swan, Limor Wolfe PACT Members: see attached Schedule 1 Administrative Officer (remote): Kat Chisholm	Action
1.	Welcome and Introductions – James Robson (Chair) <ul style="list-style-type: none">The current PACT chair James Robson opened the AGM and welcomed the Trustees and Members. He outlined the purpose of the AGM which was to review PACT's financial and year-end report to 31st March 2023 along with the election of new Trustees to the Board.The Chair reported that shortly before the AGM was due to commence he was made aware that Phil Franks would be resigning and Richard Swan would be withdrawing his Trustee nomination and stepping down.The Chair briefly outlined the current Board of Trustees achievements since May 2023 and thanked the Board for their hard work. He expressed concern over the manner and timing of the resignations and felt that it was not in the best interests of the community, or the Board of Trustees, to have an agreed voting process and the AGM disrupted in this manner. He clarified that the resignation and nomination withdrawal meant that no voting by members was necessary and the remaining 4 nominees would automatically be re-elected. He suggested going forward the Trustees should agree a more robust process to ensure last minute disruptions to the process would not be possible.	

	<ul style="list-style-type: none"> • Phil Franks spoke of his reasons for resigning and cited concerns over communication and decision making. He made suggestions for improvements going forward which included wider geographical and age representation from the community on the Board of Trustees and more due diligence over funding decisions. • The members and Trustees discussed the best way forward with the Chair proposing that in the interests of transparency, and allowing further nominees to come forward, that the AGM be postponed and re-scheduled within the time frame outlined in the constitution • There was considerable discussion on the merits of continuing with the AGM or postponing it. Concerns, suggestions and issues raised were: <ul style="list-style-type: none"> a) Proxy voters and their voting intentions which may have changed given the new circumstances. b) Nominees who didn't come forward and who may wish to do so in the altered situation. c) Current nominees being automatically voted in when this was not expected but there were also concerns over denying them the opportunity to stand as the AGM was organised correctly and there is no provision for postponing due to resignations or withdrawals. d) There were various suggestions for continuing with the AGM such as agreeing to go ahead with the voting process as normal and resignations after the voting process or utilising co-opted Trustees to allow other interested parties to join the Board. e) Concerns were raised over best practice and it was suggested that DTAS be contacted for advice. • After this discussion the Chair asked for a show of hands as a vote to determine the next steps. 15 votes to postpone the AGM were counted, a further two votes uncounted were cast by online members, and there were 5 votes to continue with AGM. It was therefore agreed to postpone the AGM. • The Chair, for the record, confirmed with Phil Franks that he has resigned and this was confirmed. • It was suggested that more information should be provided about being a trustee, to encourage a wider application in future. 	
2.	<p>Close</p> <ul style="list-style-type: none"> • The Chair concluded by stating the Board would liaise with DTAS to discuss best practice process and disseminate further information on the AGM with a mailchimp update in due course. 	

SCHEDULE ONE PACT MEMBERS IN ATTENDANCE

Deborah	Berry	X
Alan	Brown	X
Jenifer	Calder	X
Philippa	Chandler	X
Tim	Chandler	X
Keith	Dickson	X
Victoria	Dobie	X
Douglas	Dobie	X
Joy	Dobie	X
James	Dobie	X
Phil	Franks	X
Susan	Hobkirk	X
William	Laidlaw	X
Beth	Landon	X
Liz	Macfie	X
Duncan	Osler	X
Hal	Osler	X
Ian	Repsch	On line
Dianne	Repsch	On line
James	Robson	X
Hayley	Shaw	X
Richard	Swan	X
Limor	Wolfe	X
Joined at time of meeting – see below		
Angus	Calder	X
David	Shields	X